

SOUTH CENTRAL WASHINGTON MUNICIPAL CLERKS ASSOCIATION

Meeting Agenda

Thursday, May 9, 2024 | 1:00 – 3:00 p.m. |

Host: Debby Barham, City Clerk, Pasco

Pasco City Hall, 525 N 3rd Ave; 2nd Floor Conference Room

Hybrid Meeting Including Virtual Option Via Microsoft Teams – *Link Pending*

October 2022 / October 2024 Officers:

President: Jennifer Rogers, City of Richland jrogers@ci.richland.wa.us 509-942-7389

Treasurer: Stephanie Haug, City of West Richland shaug@westrichland.org 509-967-3431 ext. 7102

Secretary: Krystal Townsend, City of Kennewick krystal.townsend@ci.kennewick.wa.us 509-585-4273

May 2022 / May 2024 Scholarship Committee:

Treasurer: Stephanie Haug, City of West Richland shaug@westrichland.org 509-967-3431 ext. 7102

Member: Krystal Townsend, City of Kennewick krystal.townsend@ci.kennewick.wa.us 509-585-4273

Member ^(10/23 -5/24): Brandi Ralston, City of Kennewick brandi.ralston@ci.kennewick.wa.us 509-585-4578

1. Attendance

2. Remarks by Mayor Theresa Richardson, City of Richland

3. CivicClerk Demonstration

Rachelle Cantero, Solutions Engineer II: Rachelle.cantero@civicplus.com

Mathew Marler, Client Success Manager: marler@civicplus.com

4. Approval of Minutes* January 17, 2024 (motion to approve)

5. Reports & Budget

a. Treasurer's Financial Report* (motion to approve)

b. Scholarship Committee Report*

6. New Business: 2024/2026 Scholarship Committee

Article 4, Section 3 of the SCWMCA By-Laws: *"Election of the committee members shall be held at the May meeting in even numbered years, and shall be determined by a majority of members present.*

The two-year term begins immediately after the election."

a. Nominations of Scholarship Committee Members to Fill Two Vacancies

b. Elections of Scholarship Committee Members to Fill Two Vacancies

7. President's Report

8. Next Meeting Date and Host

October __, 2024 – Host _____ & topic _____ **PLUS BOARD ELECTIONS**

9. Adjournment

**Indicates items with attachments published in the agenda packet.*